



Automatic Payment Program Application for Utility or Taxes

Under this convenient program, your utility or property tax payments will be automatically withdrawn from your bank account on the due date.

Important Program Information:

- If the due date falls on the weekend, the ACH withdrawal will be processed on the following business day.
- If the Township is unable to debit your bank account for the amount due for any reason, the Township will charge a \$25 NSF FEE. You will be responsible for this fee and all late penalties.
- Tax bills will be delivered by mail. You may sign up for paperless billing for your utility account.
- Please ensure that you allow time for this application to arrive at least 10 business days before the due date.

Applicant authorizes the Township to withdraw Utility and Property Tax payments due, according to the instructions and the specified bank account information listed below.

Last Name (Please print)

First Name (Please print)

Mailing Address (Number and Street)

City

State

Zip code

Phone Number

E-Mail Address

Check this Box for Automatic Utility Payments

Check this Box for Paperless Utility Bills Sent via Email

Utility Service Address: _____

Check this Box for Automatic Property Tax Payments

Property Address: _____

Parcel Number: _____

** The parcel number is located on your tax bill.*

Bank Name: _____

Select One:

Bank Routing Number: _____

Checking Account

Bank Account Number: _____

Savings Account

**Please ensure that the routing and account numbers are written neatly in the lines provided above*

I have read the important program information above and agree to the terms. I also understand that **this authorization is in full effect until cancelled in writing to the Treasurer's Office at least 14 days prior to the next due date.**

Authorized Signature _____

Date: _____

Mail or drop off completed application to: Ann Arbor Charter Township, Attn: Treasurer, 3792 Pontiac Trail, Ann Arbor, MI 48105 Please retain a copy of your completed form for your records. Questions? Call (734) 663-3418. The drop box is located at the front entrance.